



**ADDENDUM-I**  
**Tender No. 1010C20003 for Hiring of Security Services at ONGC Mangalore Petrochemicals Ltd (OMPL) - An SEZ Unit**



Addendum-I to tender document is as follows:

Sl.	Bidder's Query	Page No.	Clause No.	OMPL Replies/Clarifications/Amendment/Corrigendum
1	Customization of Uniform as per OMPL Requirement. Sir, as the take of Site should be done with 10 days of Letter Indent/ Work order, it shall be very difficult to Customization of Uniform, should kindly reconsider and give a suitable option on this regard.	26	10	Tender Terms shall prevail
2	Sir, the calculations are taken on the basis of 26 days and the reviler 1/6 is given which works out to 26 days + 4.33 days (26 days /6) = Total 30.33 days in a month and in a years it arrives at 363.96 days, where as the total days in a year is 365 and in a leap year it comes to 366 days. As Minimum wages to be paid in Per days wages there is a short fall of 1.04 days every year and in leap year it will be 2.04 days. OMPL should consider this and give a better solution	36	Part A	Tender Terms shall prevail. Necessary loading, if any envisaged on account of the same may be done by the contractor in the Administrative cost. No additional amount in this regard shall be payable by OMPL.
3	Various insurances are mentioned, what are all the insurances to be taken. Kindly clarify For those who's Gross wages more than 21000 ESI is not covered, is there an other insurance needed to be taken	43	14	All the employees to be covered with 10 lakhs GPA (Group Personal Accidents) which should cover accidental and natural death. Further they should also be either covered with workmen Compensation Insurance OR ESI
4	It is mentioned about the Strength of Safety Staff. Is it applicable, As we already providing a Manger and a Shift in-charge.	64	5.1	Necessary PPEs shall be provided as detailed in the tender document which can be looked after by Manager or Shift-in-Charge.

5	Estimated Administrative charges: Sir, it is mentioned as the administrative charges is been consider for 1. 2 Vehicle With Diesel + GPS+ Drivers along with the maintenance of vehicles 2. Insurance coverage to the staff 3. Finance cost for Working capital and Ceremonial dresses But sir here cost for Manger and Shift incharges is not mentioned For Vehicle with Driver + Diesel and insurance alone arrives at Rs. 310000/- per month in addition Manager & Shift incharges with cost a minimum of Rs.75000/-, Totally Will cost around Rs. 400000/- per month. But here the estimate mentioned is very Low, Moreover it is been asked to Quote + Plus or - Minus. Sir, there is a chance of Tenderer misunderstanding or under estimating the costs and may Qoute low. This will finally result in the Performance of the Service. Kindly consider this and clarify the same.	107	Section -IV Schedule of Rates	Company estimation is based on the standard rate prevailing in the market. Various heads mentioned under the above are only tentative and major ones. Vendor shall consider all other minor costs like Manager or Shift-in-charges and other heads as per the tender terms & conditions in the Administrative costs and quote accordingly.
6	Please clarify regarding Certificate PF/ESI.	7	2	PF /ESI Registration certificate to be submitted along with the technical bid
7	SD can be paid in running Bill. Please clarify.	7	3	Security Deposit (SD) has to be submitted upfront.
8	PI Clarify Regarding the rate.	10	17	Tender Terms shall prevail
9	Providing vehicle two numbers. The cost provided by the Company or Contractor.	22	4	Cost of vehicle along with round the clock driver to be borne by the bidder, same has to be considered while submitting the offer
10	Is it 230 Kms per day running. It is better to Quote per Km rate instead of 230 Kms fixed rate.	23	3	Tender Terms shall prevail
11	The Vehicle is required 24/7, the driver should be whose cost.	23	6	Cost of vehicle along with round the clock driver to be borne by the bidder, same has to be considered while submitting the offer
12	Security Manager to be provided with cost borne by whom.	24	2	Cost to be borne by the bidder, same has to be considered while submitting the offer
13	Uniform and Accessories whose cost.	26/28	10	Cost of Uniform & accessories (5% for uniform outfit & 3% washing allowance) for the guards are already included in Part A of SOR (Fixed salary component). Anything required over and above the same as per tender terms & conditions as envisaged by the bidder, same may be included in the Administrative charges.
14	Cost by Contractor/Company.	28	11	Please refer the table showing scope matrix for providing various accessories vide clause 11 page no 29

15	30 Ceremonial Dress to be provided by whom.	30	13	Cost to be borne by the bidder, same has to be considered while submitting the offer
16	National Holiday Please Clarify.	35	F	Tender Terms shall prevail
17	Please Clarify.	39	F	Vendors have to submit the signed document for having accepted the term and conditions
18	Death Coverage – who will bear.	43	14 c	All the employees to be covered with 10 lakhs GPA (Group Personal Accidents) which should cover accidental and natural death. Further they should also be either covered with workmen Compensation Insurance OR ESI. Cost to be borne by the bidder, same has to be considered while submitting the offer
19	Please Clarify. (Provident fund)	53	81	Tender Terms shall prevail
20	Please Clarify. (Third party test certificate)	61	3.11	Not Applicable for this Tender
21	Please Clarify. (Plant safety organization and responsibilities)	63	5.1	Not Applicable for this Tender
22	Please Clarify.-Requirement of Safety PPEs (Mandatory for the contractor employees while working inside complex)	68	6.4/F	Necessary PPEs shall be provided as detailed in the tender document which can be looked after by Manager or Shift-in-Charge.
23	Please Clarify. (Provide the Break ups)	107	B(1)	Bidder to quote as per the scope of work and terms and condition as per tender requirement
24	Additional deployment as per the OMPL requirement			Shall be paid extra as per PART-A. However, no proportionate Administrative charges shall be paid

**All other terms & conditions, stipulations, specifications etc. of tender document issued earlier shall remain unaltered. This forms an integral part of bidding document. Bidders are requested to take cognizance of the same and submit their bids accordingly. Bidders are requested to submit the copy of this document duly signed & stamped along with the bid (in the techno-commercial part) as the token of acknowledgement & acceptance of the same.**

Sign & Stamp of Bidder