

**ADDENDUM-I**  
**Tender No. 1010C16035 FOR for HIRING OF SECURITY SERVICES FOR ONGC MANGALORE PETROCHEMICALS LTD (OMPL)**

Sl.	Bidder's Query	Page No.	Clause No.	OMPL reply /clarification/addendum
1	Define cost of consumables?	6	III)-ii	Clause no. III)-ii on Page no. 6 of tender document stands amended to read as "Offers/Bids will be evaluated on overall L1 basis i.e. on lowest cost to OMPL."
2	How the Insurance cover will reimburse?	11	2	No re-imbursement for insurance by OMPL.
3	Define any increase in minimum wages up to 10% per annum as compared to minimum wages considered on bid closing date will not be considered for re-imbursement during the contract period? How the financial burden will be compensated?	11	3	Clause is self-explanatory. No compensation for increase in minimum wages upto 10%
4	FIR will be logged by Security Agency in the case of Pilferage, theft and misappropriation. Who will handle the legal case if arises?	13	(V)-ii	Public Prosecutor
5	How many days will require to certify the Bills after submission from Security Agency?	14	12-b	One week from the date bill along with required documents is received complete in all respect without any discrepancy
6	Is there provision to quote the costing of Security Manager and full-fledged office especially for OMPL?	14	14-b	Not separately. To be included in Lump sum monthly service charges
7	How do we evaluate the costing of Shift Development Incharge/Field Officer in terms of OMPL site?	15	14-c	Costing to be included in Lump sum monthly service charges
8	Shall we add the cost of New Bicycles in the Quotation?	15	14-h	Not separately. To be included in Lump sum monthly service charges
9	Classify the Leave wages in detail?	15	14-j	Refer Factories act 1948 section 52,53,58&59 and other concerned labour laws
10.	Clarify about the break up which OMPL use to provide the Security Agency?	16	14-j	OMPL provides only monthly lump sum charges to security agency.
11	Classify the all statutory compliance which OMPL use to provide the Security Agency?	16	14-j	Clause 14j is self-explanatory. Hence no comments.
12	How many Kilometer/Month vehicle will run?	17	14-s	Refer Note below para 8 (vi) at page 12 which is self-explanatory.
13	Where will the costing of two Four wheeler/6Drivers and Relievers be shown?	17	14-s	Not to be shown separately. Costing to be included in monthly lump sum service charges
14	How will the cost of 35 Ceremonial Dress be reimbursed?	17	14-s	No reimbursement will be made. Costing to be included in monthly lump sum service charges.
15	Provision for Cell Phone to Site Incharge-1, ASO-13, Supervisor-17 (Total-31), How will we quote and what will be the budget?	17	14-u	Costing to be included in monthly lump sum service charges. Budget to be worked out by Bidders
16	How we will claim the recharge amount @500/Month for each Cell Phone?	17	14-u	Not to be claimed separately. Monthly lump sum service charges includes said charges.
17	How many active trade unions are there?	18	14-ee	There is no trade union of contractor's workmen at OMPL
18	Classify National Holidays & Festival Holidays?	18	14-ff	Total 14days National & Festival holiday at present.
19	Is there provision of HR & Conveyance in your Break up?	18	14-gg	Costing to be included in Lump sum monthly service charges
20	What will be the percentage of Local Vs Outsider Security Personnel?	19	15	Man power deployed by the agency shall be able to read and speak Hindi and English.
21	Clarify the cost of Medical Examination?	19	16-a	Clause 16a is self-explanatory. Costing to be included in monthly lump sum service charges.
22	Provide the List of Equipment which has to provide from Security Agency and also specify the criteria for the recovery?			Bidders to read the scope of work for said purpose. Everything is defined clearly.
23	Is there provision of Gratuity?			Security Agency to take care as per labour laws.

**All other terms & conditions, stipulations, specifications etc. of tender document issued earlier shall remain unaltered. This forms an integral part of bidding document. Bidders are requested to take cognizance of the same and submit their bids accordingly. Bidders are requested to submit the copy of this document duly signed & stamped along with the bid (in techno-commercial part) as the token of acknowledgement & acceptance of the same.**

**Sheet of Minimum Wages for reference purpose only**

Sl. No	Cost Elements	Ministry of Labour & Employment		DGR rates for ESM		
		Civilian	Armed	Security Guard(with out arms)	Security Guard(with arms)	Supervisor
	Minimum wages per day as per last revision in April 2016	347	407	407	448	541.31
1	Basic+VDA(Minimumwages)*26	9022	10582	10582	11648	14074.06
2	EPF @12% of basic+VDA	1082.64	1269.84	1269.84	1397.76	1688.8872
3	EDLI@ 0.5% of basic+VDA	45.11	52.91	52.91	58.24	70.3703
4	Administrative Charges@1.11% of basic+VDA	100.1442	117.4602	117.4602	129.2928	156.22207
5	ESI @4.75% of basic+VDA	428.545	502.645	502.645	553.28	668.51785
6	Bonus 8.33% or Rs. 7000 (whichever lower)	583.1	583.1	583.1	583.1	583.1
7	Uniform allowance @7% of basic+VDA	631.54	740.74	740.74	815.36	985.1842
8	Washing allowance @3% of basic+VDA	270.66	317.46	317.46	349.44	422.2218
9	<b>Total Cost per head</b>	12163.7392	14166.1552	14166.1552	15534.4728	18648.563
10	Weekly off/national Holidays/other holidays/relieving charges:1/6th of total cost	2027.289867	2361.025867	2361.02587	2589.0788	3108.0939
11	<b>Total including weekly off/National Holiday/other Holiday/Relieving</b>	<b>14191.02907</b>	<b>16527.18107</b>	<b>16527.181</b>	<b>18123.5516</b>	<b>21756.66</b>